



# State of Washington Small Business Liaisons

Your quick contacts for state government information, assistance and speakers for events.

Agency	Services	Contacts	Phone	E-Mail
Department of Labor & Industries	<ul style="list-style-type: none"> <li>Workers' compensation claims and employer accounts</li> <li>Wage and hours rules</li> <li>Construction contractor registration</li> <li>Workplace safety and health</li> </ul>	 Celia Nightingale Aaron Hoffman	360-902-4205 Toll-free: 800-987-0145	<a href="mailto:SmallBusiness@LNI.wa.gov">SmallBusiness@LNI.wa.gov</a>
Employment Security Department	<ul style="list-style-type: none"> <li>Unemployment insurance taxes</li> <li>Paying out unemployment benefits</li> <li>Employment services to workers and businesses</li> </ul>	 Allen Walker	360-902-9373	<a href="mailto:SmallBusiness@ESD.wa.gov">SmallBusiness@ESD.wa.gov</a>
Department of Revenue - Taxpayer Services	<ul style="list-style-type: none"> <li>Business tax registration</li> <li>Business &amp; Occupation Tax, Sales Tax, State Public Utility Taxes, tax incentives/credits, other excise taxes</li> <li>Referrals to tax specialists as needed</li> </ul>	 Janet Shimabukuro	360 705-6602 Toll-free information center: 800 647-7706	<a href="mailto:JanetS@DOR.wa.gov">JanetS@DOR.wa.gov</a>
Department of Revenue - Business Licensing Service	<ul style="list-style-type: none"> <li>Online and paper filing of Business License Applications</li> <li>City and State agency partnerships for one-stop business licensing</li> </ul>	 Kim Eastman	360-705-6615 Toll-free information center: 800 451-7985	<a href="mailto:KimberlyE@DOR.wa.gov">KimberlyE@DOR.wa.gov</a>
Secretary of State - Division of Corporations and Charities	Registration and maintenance of: <ul style="list-style-type: none"> <li>Corporations, Limited Liability Companies (LLC) &amp; Limited Partnerships (LP)</li> <li>Trademarks</li> <li>Apostilles (for documents used in foreign countries)</li> </ul>	 Patrick Reed	360 725-0358 direct 360 725-0377 main	<a href="mailto:Patrick.Reed@SOS.wa.gov">Patrick.Reed@SOS.wa.gov</a>
Department of Social & Health Services	<ul style="list-style-type: none"> <li>New Hire Reporting assistance</li> <li>Conducts training on child support laws</li> <li>Assists employers with electronic payment &amp; reporting options</li> </ul>	 Doug Cheney Don Mercer	360 664-5043 360 725-4605	<a href="mailto:DCheney@DSHS.wa.gov">DCheney@DSHS.wa.gov</a> <a href="mailto:Merced@dshs.wa.gov">Merced@dshs.wa.gov</a>
Department of Agriculture	<ul style="list-style-type: none"> <li>Advises farm and food businesses in regulations</li> <li>Advises businesses on Direct, Domestic, and International marketing</li> <li>Refers business owners to specific WSDA and USDA programs</li> <li>Recruits and retains food and agriculture businesses</li> </ul>	 Tricia Kovacs	206 256-6150	<a href="mailto:Tkovacs@AGR.wa.gov">Tkovacs@AGR.wa.gov</a>
Liquor Control Board	<ul style="list-style-type: none"> <li>Applying for liquor licenses</li> <li>Enforcement and education activities and resources</li> </ul>	 Beth Lehman Edmon Lee	360 664-1792 360 664-1767	<a href="mailto:LEH@LIQ.wa.gov">LEH@LIQ.wa.gov</a> <a href="mailto:EGL@LIQ.wa.gov">EGL@LIQ.wa.gov</a>
Department of Licensing	<ul style="list-style-type: none"> <li>Point of contact for professional business licensing such as Cosmetology, Engineering, Security Guards, Real Estate, other professional business licenses</li> <li>See complete list at <a href="http://www.dol.wa.gov/business/professionals.html">www.dol.wa.gov/business/professionals.html</a></li> </ul>	 Nancy Skewis	360 664-1446	<a href="mailto:nskewis@dol.wa.gov">nskewis@dol.wa.gov</a>
Department of Ecology	<ul style="list-style-type: none"> <li>Information, guidance &amp; assistance on environmental requirements</li> <li>Environmental permitting (air, water, waste) and water rights</li> <li>Help with reducing pollution, managing wastes &amp; handling chemicals</li> </ul>	 Grant Pfeifer	509 329-3516	<a href="mailto:GPFE461@ECY.WA.GOV">GPFE461@ECY.WA.GOV</a>
Governor's Office for Regulatory Innovation and Assistance	<ul style="list-style-type: none"> <li>Questions about Washington's environmental permitting requirements</li> <li>Assistance with completing environmental permit applications</li> </ul>	 Rachael Lindstedt Joseph Ringold	360 725-0628 Toll free: 800 917-0043	<a href="mailto:Help@ORIA.wa.gov">Help@ORIA.wa.gov</a>
Governor's Office for Regulatory Innovation and Assistance	<ul style="list-style-type: none"> <li>Questions about Washington's regulatory requirements</li> <li>Change agent for joint agency business processes &amp; procedures</li> <li>Manages Washington's website for business</li> </ul>	 Sharon Wong	360 725-0624	<a href="mailto:sharon.wong@gov.wa.gov">sharon.wong@gov.wa.gov</a>

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Department of Health	<ul style="list-style-type: none"> <li>Point of contact for small businesses</li> <li>Researches &amp; answers questions about the department's regulations</li> <li>Leads agency Small Business Assistance Team</li> </ul>	 Peter Beaton	360 236-4031	<a href="mailto:Peter.Beaton@DOH.wa.gov">Peter.Beaton@DOH.wa.gov</a>
Department of Natural Resources	<ul style="list-style-type: none"> <li>Forest practices and surface mining regulation</li> <li>Bidding on timber harvest and forest work contracts</li> <li>Timber and geoduck auctions and leasing of state lands</li> </ul>	 Craig Calhoon	360 902-1619	<a href="mailto:Craig.Calhoon@DNR.wa.gov">Craig.Calhoon@DNR.wa.gov</a>
Department of Commerce	<ul style="list-style-type: none"> <li>Technical assistance to help companies export into foreign markets</li> <li>Provide referral for support and technical assistance to small businesses, including financing resources and tax incentives</li> </ul>	 Linda Alongi	360-725-4031	<a href="mailto:linda.alongi@commerce.wa.gov">linda.alongi@commerce.wa.gov</a>
Office of Minority & Women's Business Enterprises	Point of contact for small business referrals: <ul style="list-style-type: none"> <li>Certification, Business Development, Linked Deposit Program and Agency Support</li> </ul>	 Mick Matsuzawa	360 664-9753	<a href="mailto:MickM@omwbe.wa.gov">MickM@omwbe.wa.gov</a>
Department of Veterans' Affairs	<ul style="list-style-type: none"> <li>WA ST Veteran/Servicemember Owned Business Directory</li> <li>WA ST Veteran Linked Deposit Program (Improves access to capital for certified Veteran &amp; Servicemember owned firms)</li> </ul>	  Heidi Audette Jennifer Montgomery	360 725-2154 360 725-2169	<a href="mailto:HeidiA@DVA.wa.gov">HeidiA@DVA.wa.gov</a> <a href="mailto:JenniferM@DVA.wa.gov">JenniferM@DVA.wa.gov</a>
Department of Enterprise Services	<ul style="list-style-type: none"> <li>State procurement/contracting</li> </ul>	 Servando Patlan	360 407-9390	<a href="mailto:Servando.Patlan@DES.wa.gov">Servando.Patlan@DES.wa.gov</a>
Department of Fish & Wildlife	<ul style="list-style-type: none"> <li>Fish and wildlife regulations, enforcement, licensing, permitting (including Hydraulic Project Approvals)</li> <li>Contact for public education and outreach</li> <li>Information, guidance, and training on fish and wildlife conservation issues</li> </ul>	 Jeffrey Davis	360 902-2527	<a href="mailto:Jeffrey.Davis@dfw.wa.gov">Jeffrey.Davis@dfw.wa.gov</a>
Office of Insurance Commissioner	<ul style="list-style-type: none"> <li>Insurance company market admittance.</li> <li>Insurance producer licensing.</li> <li>Insurance consumer assistance.</li> </ul>	 Jeff Baughman	360 725-7156	<a href="mailto:JeffB@OIC.wa.gov">JeffB@OIC.wa.gov</a>
Washington State Lottery	<ul style="list-style-type: none"> <li>Applications for Lottery licenses</li> <li>Assistance/education with retailer accessibility concerns</li> <li>Assistance with Lottery sales, marketing and accounting</li> <li>Enforcement of Lottery requirements/loss prevention assistance</li> </ul>	 Debbie Robinson	360 664-4814	<a href="mailto:SmallBusiness@walottery.com">SmallBusiness@walottery.com</a>
Department of Emergency Management	<ul style="list-style-type: none"> <li>Business continuity tools/templates</li> <li>Assist in assessing &amp; minimizing natural and technological disaster risks</li> <li>Information, guidance, training on emergency management industry issues</li> <li>Business Portal <a href="http://www.emd.wa.gov/preparedness/prep_business.shtml">http://www.emd.wa.gov/preparedness/prep_business.shtml</a></li> </ul>	 Jeff Parsons	253 512-7062	<a href="mailto:Jeff.Parsons@MIL.wa.gov">Jeff.Parsons@MIL.wa.gov</a>
Workforce Training and Education Coordinating Board	<ul style="list-style-type: none"> <li>Contact for business and industry, state-wide, for workforce issues</li> <li>Liaison to the state &amp; regional economic development system</li> <li>Workforce contact for state business and industry associations</li> </ul>	 Mike Brennan	360 586-8683	<a href="mailto:Mike.Brennan@WTB.wa.gov">Mike.Brennan@WTB.wa.gov</a>
Commission on Hispanic Affairs	<ul style="list-style-type: none"> <li>Issues concerning the rights &amp; needs of Washington State's Hispanic Community</li> <li>Development of relevant policies, plans &amp; programs that affect the Hispanic community</li> </ul>	 Uriel Iniguez	360 725-5660	<a href="mailto:Uiniguez@cha.wa.gov">Uiniguez@cha.wa.gov</a>
Commission on African American Affairs	<ul style="list-style-type: none"> <li>Development of relevant policies, plans &amp; programs that affect the African American community</li> <li>Identify and define issues concerning Washington State's African American Community</li> </ul>	 Ed Prince	360 725-5663	<a href="mailto:Ed.Prince@CAA.wa.gov">Ed.Prince@CAA.wa.gov</a>
Commission on Asian Pacific American Affairs	<ul style="list-style-type: none"> <li>Access to participation in the fields of government, business, &amp; education for Asian Pacific Americans</li> <li>Recommends desirable changes in program &amp; law on the rights &amp; needs of Asian Americans &amp; Pacific Islanders</li> </ul>	  Amy Van Michael Itti	360 725-5667 360 725-5666	<a href="mailto:amy.van@CAPAA.wa.gov">amy.van@CAPAA.wa.gov</a> <a href="mailto:michael.itti@capaa.wa.gov">michael.itti@capaa.wa.gov</a>